

Delhi Office:  
910/19, Suryakiran,  
Kasturba Gandhi Marg,  
New Delhi – 110 001  
T: +011-68172100

Registered Office:  
C-11, Sector-65,  
Gautam Buddha Nagar,  
Noida, UP-201301  
T: +91-120-6757000  
E: [avaadasataramh@avaada.com](mailto:avaadasataramh@avaada.com)  
<https://avaada.com/SataramH/>

## NOTICE

**NOTICE** is hereby given that the 5<sup>th</sup> annual general meeting of the members of **Avaada SataramH Private Limited** will be held on Friday, September 27, 2024 at 02.00 p.m. at the registered office of the Company situated at C-11, Sector-65, Gautam Buddha Nagar, Noida, Uttar Pradesh-201301, to transact the following business:

### ORDINARY BUSINESS:

1. To receive, consider and adopt the audited annual financial statements of the Company for the financial year ended March 31, 2024 together with the Reports of the Board of Directors and the Auditors thereon.

### SPECIAL BUSINESS:

2. To ratify remuneration of M/s HCB & Co., the Cost Accountants as the Cost Auditors of the Company for the Financial Year 2024-25:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 148 and other applicable provisions of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 including any statutory modification(s) or re-enactment(s) thereof, for the time being in force, the members of the Company hereby ratify the remuneration of INR 30,000/- (Indian Rupees Thirty Thousand Only) payable to M/s HCB & Co., the Cost Accountants (Firm Registration Number-000525), who has been appointed by the Board of Directors as the Cost Auditors of the Company to conduct the audit of the cost records of the Company for the Financial Year 2024-25.



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**RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, the Directors and Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds and matters that may be required in this regard.”

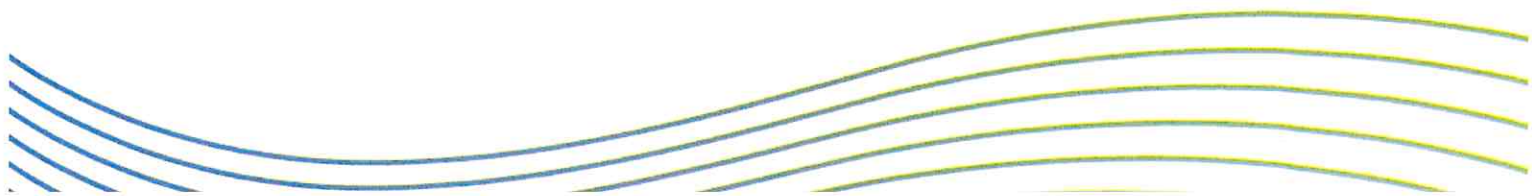
**By Order of the Board  
For Avaada SataramH Private Limited**

A handwritten signature in blue ink, appearing to read "Mansi Parekh", written over a horizontal line.

**Mansi Parekh  
Company Secretary & Compliance Officer**

**Date: June 15, 2024**

**Place: Mumbai**



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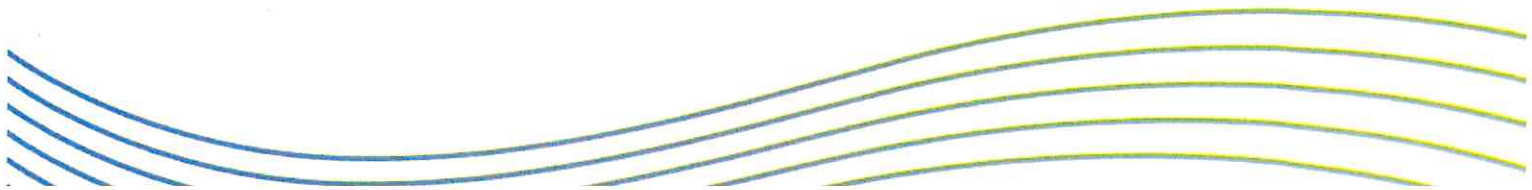
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**NOTES:**

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**

Proxies, in order to be effective, should be duly stamped, completed, signed and deposited at the Registered Office of the Company not less than 48 hours before the Meeting.

2. Corporate Members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified true copy of the Board resolution authorizing their representative to attend and vote on their behalf at the Meeting.
3. An explanatory statement pursuant to Section 102 of the Companies Act, 2013 relating to the Special Business to be transacted at the Annual General Meeting in respect of Item nos. 2 is annexed hereto and forms part of the Notice.
4. A route map showing directions to reach the venue of the 5<sup>th</sup> annual general meeting of the Company is given at the end of this Notice.



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## EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013

### Item No. 2:

As the turnover of the Company during the Financial Year ended March 31, 2024 had exceeded Rs. 50 crores, in accordance with the provisions of Section 148 of the Companies Act, 2013, read with the Companies (Cost Records and Audit Rules) 2014 and other applicable provisions of the Companies Act, 2013, the Board of Directors in their meeting held on June 15, 2024 had approved the appointment of M/s HCB & Co., the Cost Accountants as the Cost Auditors for the financial year ending March 31, 2025 at remuneration of INR 30,000/- (Indian Rupees Thirty Thousand Only).

Further, in accordance with the said provisions of the Companies Act, 2013 and rules thereunder, the remuneration payable to the Cost Auditors as approved by the Board, needs to be ratified by the members of the Company.

Accordingly, ratification by the members is sought for the remuneration payable to the Cost Auditors for the financial year ending March 31, 2025 by approving the passing of an ordinary resolution as set out at Item No. 2 of the Notice.

None of the Directors or Key Managerial Personnel of the Company or their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution.

By Order of the Board  
For Avaada SataramH Private Limited

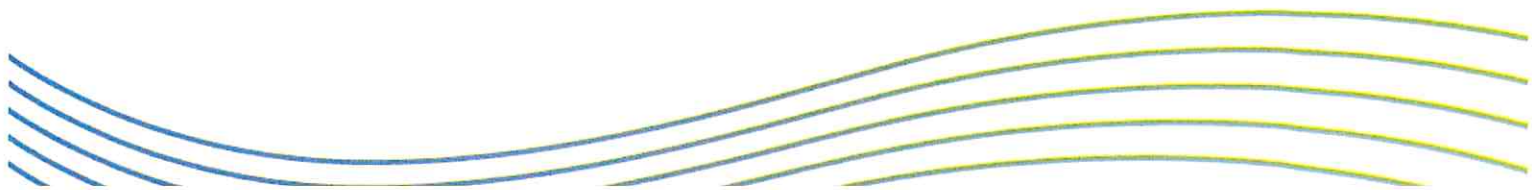


Mansi Parekh

Company Secretary & Compliance Officer

Date: June 15, 2024

Place: Mumbai





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**ATTENDANCE SLIP**

*To be handed over at the entrance of the Meeting Hall*

5<sup>th</sup> Annual General Meeting

Friday, September 27, 2024 at 2.00 p.m.

Name of the Member(s)	
Registered address	
E-mail ID	
Folio No./DP ID-client ID	
No. of Shares	

I/We certify that I/We am/are the registered Member(s)/Proxy for the registered Member(s) of the Company.

I/We hereby record my/our presence at the 5<sup>th</sup> annual general meeting of the Company to be held on Friday, September 27, 2024 at 2.00 p.m. at the registered office of the Company situated at C-11, Sector-65, Gautam Buddha Nagar, Noida, Uttar Pradesh-201301.

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Member's/Proxy Signature

Note: Please complete this slip and hand it over at the entrance of the Meeting venue.

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**Form no. MGT-11  
Proxy Form**

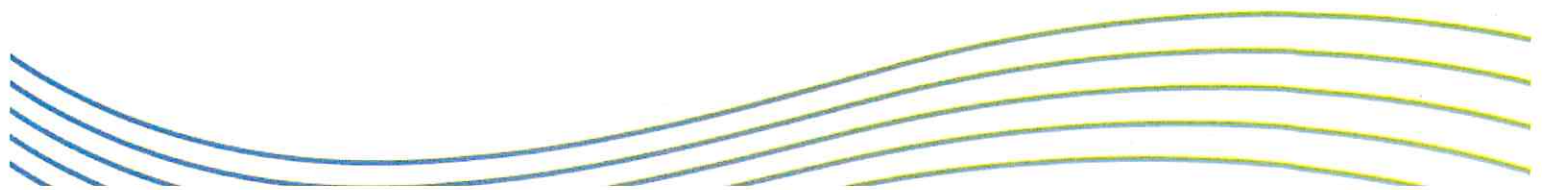
[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Management and Administration Rules, 2014]

CIN	U40100UP2019PTC124019
Name of the Company	Avaada SataramH Private Limited
Registered Office	C-11, Sector-65, Gautam Buddha Nagar, Noida, UP-201301
Name of the member(s)	
Registered Address	
E-mail ID	
Folio No./Client ID	
DP ID	

I/We, being the member(s) of \_\_\_\_\_ shares of the above named Company, hereby appoint:

1.	Name	Address Signature: _____ or failing him
2.	Name	Address Signature: _____ or failing him
3.	Name	Address Signature: _____ or failing him

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 5<sup>th</sup> annual general meeting of the Company to be held on Friday, September 27, 2024 at 2.00 p.m. at the registered office of the Company situated at C-11, Sector-65, Gautam Buddha Nagar, Noida, Uttar Pradesh-201301 and at any adjournment thereof in respect of such resolutions as are indicated below:



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Sr. No. of resolution	Particulars	For	Against
<b>Ordinary Business</b>			
1.	To receive, consider and adopt the audited annual financial statements of the Company for the financial year ended March 31, 2024 together with the Reports of the Board of Directors and the Auditors thereon		
<b>Special Business</b>			
2.	To ratify remuneration of M/s HCB & Co., the Cost Accountants as the Cost Auditors of the Company for the Financial Year 2024-25		

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2024

Affix Revenue Stamp
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\_\_\_\_\_  
Signature of shareholder

\_\_\_\_\_  
Signature of Proxy holder(s)

Notes:

*This form, in order to be effective, should be duly stamped, completed, signed and deposited at the registered office of the Company, not less than 48 hours before the commencement of the meeting.*

*Notwithstanding the above the Proxies can vote on such other items which may be tabled at the meeting by the shareholders present. Only noting is required since they were appointed last year*



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**Route map and prominent land mark for easy location for venue of the 5<sup>th</sup> annual general meeting of the Company**

**Date: September 27, 2024**

**Time: 02.00 p.m.**

**Venue: C-11, Sector-65, Gautam Buddha Nagar, Noida, Uttar Pradesh-201301**

From Delhi International Airport to to said venue

